



## **GOOD FOOD BOX PROGRAM - Depot Application Form**

3751 – 21<sup>ST</sup> Street N.E. Calgary, AB T2E- 6T5  
Phone: 403- 538-3780 Email [gfb@ckpyyc.ca](mailto:gfb@ckpyyc.ca)

**PLEASE PRINT LEGIBLY**

Depot Name: \_\_\_\_\_

Delivery Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Depot Phone Number: \_\_\_\_\_

Depot Coordinator's Name: \_\_\_\_\_

Depot Coordinator's Phone Number: \_\_\_\_\_

Contact number for Drivers: \_\_\_\_\_

Email Address: \_\_\_\_\_

Operational Hours: \_\_\_\_\_

Area: Based on location of Depot (check 'GFB Schedule' online or check with CKP Office) \_\_\_\_\_

Please indicate whether your depot would be for PUBLIC or INTERNAL use: \_\_\_\_\_

**By applying to become a Good Food Box Depot, I understand and agree to the following conditions set out by the Community Kitchen Program of Calgary:**

- It is the responsibility of the Depot to collect orders and moneys from all your participants.
- It is the responsibility of the Depot to email or place your orders through the online store prior to the ordering deadline.
- MINIMUM ORDER OF 5 GFB BOXES for CKP to deliver to depot location.
- The person receiving the order is to sign for the boxes.
- For the security of our drivers, we ask for pre-payment of GFB orders, via *e-transfer* to: [payments@ckpyyc.ca](mailto:payments@ckpyyc.ca) *Business Cheques or Cash* is accepted if approved prior by CKP. No Personal Cheques. The Depots must have all moneys ready for the drivers when the boxes are delivered.
- It is difficult to estimate delivery times, due to variables beyond our control. However, Drivers will give advance notice by way of a phone call.
- Your depot information will be used on all CKP Social Media Platforms.
- **It is also the responsibility of the Depot to collect STATS, the number of Families, Children, Adults and Seniors, plus the approximate amount of time (hours & minutes) spent as a Depot coordinating the Program.**

Should you require further assistance or have any questions, please feel free to contact  
Ian Ph: 403-538-3780 or Lorrie Ph :403-538-7386 or Judy Ph: 403-538-7387  
[gfb@ckpyyc.ca](mailto:gfb@ckpyyc.ca)

**FOR OFFICE USE ONLY:**

**CONFIRM AREA:** \_\_\_\_\_

**CONFIRM ORDER WEEK:** \_\_\_\_\_